MOVING TO KANSAS CITY / 01

Your move. Handled.

A white-glove moving checklist for our team. The player and family do not need to pack, supervise movers or manage the handoffs. Amanda coordinates the details from start to finish.

BEFORE THE MOVERS ARRIVE | WE HANDLE

- ☐ **Set the plan.** Confirm move dates, addresses, delivery timing and the family's arrival schedule. Share one point of contact with every provider.
- ☐ **Arrange access.** Coordinate keys, building approvals, elevators, loading areas, parking and authorized access at both homes.
- ☐ **Prepare the household.** Arrange professional packing, labeling and inventory. Document existing condition and identify fragile, valuable and specialty items.
- ☐ **Protect the essentials.** Coordinate a secure plan for IDs, documents, medications, jewelry and first-night items so they stay out of the moving shipment.
- ☐ **Plan for pets and vehicles.** Arrange care, transport and arrival handoffs, including car seats and specialty vehicles as needed.
- ☐ **Coordinate services.** Schedule utilities and internet at the new home. Time old-service shutoffs around the move and any lease or sale obligations.
- ☐ **Arrange equipment returns.** Confirm provider instructions and gather all rented internet and cable equipment, including modems, routers, cable boxes, remotes and required cords.

MOVING DAY & CLOSEOUT | WE HANDLE

- ☐ **Meet and oversee the movers.** Our designated contact handles arrival, access, questions and coordination. The player and family do not need to be present.
- ☐ **Protect and document.** Coordinate floor and doorway protection, confirm inventory and labeling, and document condition or any concerns.
- ☐ **Check every space.** Complete a final sweep of closets, cabinets, storage, garage and outdoor areas. Confirm nothing intended for the move is left behind.
- ☐ **Confirm the shipment.** Review pickup paperwork, destination, inventory, delivery window and mover contact information; coordinate any exceptions.
- ☐ **Return keys and openers.** Collect and return all house, mailbox and access keys, fobs, parking passes and garage door openers to the owner, manager or designated recipient. Keep proof of handoff.
- ☐ **Return internet and cable equipment.** Complete the provider's required return or shipment. Record serial numbers and retain receipts or tracking to help prevent unreturned-equipment charges.
- ☐ **Finish the handoff.** Secure the old home, coordinate cleaning as arranged and confirm access is closed out. At the new home, coordinate delivery, unpacking, organization and first-night readiness.

Amanda coordinates the move and service providers; specialized work is performed by the appropriate professionals. Provider rules, signed authorizations and property requirements apply. Our team will bring any required decisions or approvals directly to you.

Need anything? Call Amanda. 816-824-8864

Amanda Bellemere | Associate Broker

Exclusive Residential Real Estate Broker of the Kansas City Chiefs

AB Elite Real Estate Team | Powered by Weichert Realtors Generations

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